

S E C R E T

22 March 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities
for Period Ending 22 March 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. Quality of Life: A blue-gray antimicrobial carpet was installed in all elevators in the Headquarters Building during the weekend of 17 to 18 March 1984.

b. DCI Portraits: Mr. Casey will have a sitting session with Everett Kinstler in April. Mr. Turner will sit for Cedric Egeli in May. Rosamond Westmoreland, formerly of the National Portrait Gallery, will be restoring the portraits of Messrs. Hillengetter, Raborn, Vandenberg, Smith and Helms to correct new problems caused by their previous location in the 1F Corridor. The total cost of the restoration will be \$2,650.00.

c. Hydraulic Barricades: Drawings for the installation of hydraulic barricades on the Headquarters compound were completed and sent to the Domestic Security Branch, Office of Security, on 16 March 1984. The Office of Security will forward the drawings to Delta Scientific Corporation with a request to provide a cost proposal for the installation work.

d. Parking--Ames, Key, and Chamber of Commerce Buildings: We have been in touch with all of the building owners, and they have agreed to cooperate with us.

e. Memorandum of Implementation: Representatives from the Office of Logistics have met with Mr. Paul Chistolini of General Services Administration (GSA) to discuss the Memorandum of Implementation regarding the maintenance and operation

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takeover. GSA has given us a counterproposal to this memorandum which has several areas of significant departure from our position. Major areas of concern are the funding procedures and GSA oversight of the maintenance and operation activities. [redacted]

f. Engineering Appraisal of [redacted] and Chamber of Commerce Buildings: A meeting of the study group that will be involved in conducting an engineering appraisal of [redacted] and Chamber of Commerce Buildings was held on 19 March 1984. The purpose of the meeting was to determine the suitability of these sites for an eventual relocation of the Office of Training and Education. The group felt [redacted] Building should be evaluated as well, since this site is the latest Agency acquisition. The group has been tasked with completing a report for the DDA by 15 April 1984. [redacted]

g. DIA/SAFE Equipment Relocation: IBM completed the move of the DIA/SAFE IBM computer equipment from Headquarters to the DIAC facility at Bolling Air Force Base on 16 March 1984. The total cost for the relocation effort is \$47,617.50. [redacted]

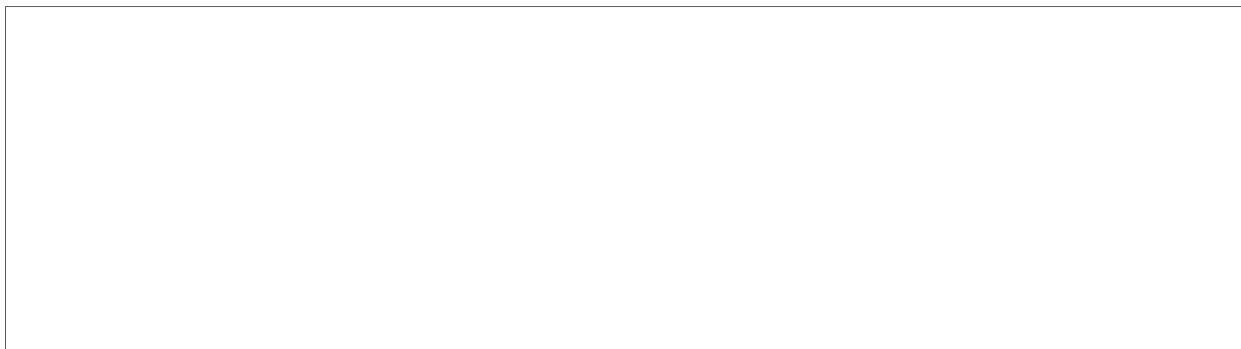
h. Headquarters Maintenance and Operation Contracting Initiative: A preproposal conference and tour of the Headquarters facility was held on 20 March 1984. Thirty persons representing ten contractors attended. The tour highlighted all aspects of the Headquarters maintenance and operations and included a walk-through of the Headquarters Building from the seventh floor to the basement and a tour of the Motor Pool, Powerhouse and Printing and Photography buildings. Feedback from the attendees indicates they found the day very helpful. The attendees were invited to submit questions in writing by 30 March and replies will be disseminated by 9 April. No oral questions were taken at the conference. [redacted]

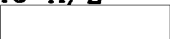
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3. Significant Events Anticipated During the Coming Week:

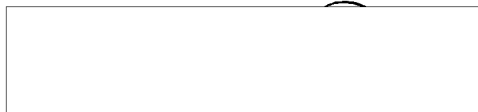
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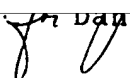



c. DD/L TDY: On 27 March 1984, the Deputy Director of Logistics will be traveling to Detroit, Michigan, to present an award fee for the preliminary design phase to the A/E contractor. He will be returning on 28 March. 

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